



E.1  
3/2/99

**From:** LINDA NACHOWICZ  
**To:** STEADMAN-PAUL  
**Date:** 3/2/99 10:04am  
**Subject:** Cozzi inspections

I received your message from Sheri Estes regarding involvement on the Cozzi SPCC inspections. I was a little confused that you thought someone else would be handling the inspections. On Feb 18, I sent you a memo assigning you to participate in the cozzi metal multi media inspection team. The best way for you to participate is to perform those inspections and provide input and feedback to the team. I asked that you give me a schedule on March 5 of your planned activities. I would be happy to discuss an alternative strategy with you at that time. Feel free to drop by or send me a message.

**CC:** KUSH-BEVERLY

**From:** LINDA NACHOWICZ  
**To:** Steadman-Paul  
**Date:** 3/9/99 3:18pm  
**Subject:** Cozzi meeting

I believe we are clear now that you are assigned the Cozzi SPCC inspections and should be participating in the team meetings as well as directing any of our contractor activities with regard to the clarifier unit at the Ewing Facility. Sherry Estes has informed me that there is a meeting at 1:30 tomorrow in room 1310. You should make every effort to attend this meeting. She has also told me that this meeting was planned well in advance. What ever the case may be, I still think you should attend this meeting. If you cannot attend, please let me know tomorrow morning. Per our conversation, I encourage you to keep me in the loop regarding meetings and discussions on this project. Hopefully that will help take care of the communication problems that seem to be occurring.

From: SHERRY ESTES  
To: steadman-paul  
Date: 3/1/99 9:53am  
Subject: Cozzi follow-up -Forwarded

Sorry, Paul, I don't know how I neglected to send this to you originally. Please let me know asap if you will be able to attend, or, if you are not going to be the SPCC assignee, please let me know the person that I should coordinate with.

*Announcement for today's Meeting  
was attached*

**From:** PAUL STEADMAN  
**To:** NACHOWICZ-LINDA  
**Date:** 3/10/99 11:50am  
**Subject:** Cozzi follow-up mtg. -Forwarded

Good morning, Linda

I've received your three (3) hard copy messages regarding the Cozzi Sites and meeting proposals.

I need a little assistance from you regarding the organization and communications of these meetings. We should not be required to attend blanket proposals for meetings without recourse to knowledge of our other schedules. Too, there should be a specific agenda for these meetings as well as opening and ending times given. I will inform ORC's Ms. Estes that you be carbon copied on all communications to me concerning future meetings on these Cozzi Sites. Too, Bey Kush should be apprised of any future proposals for the Cozzi Sites in that the majority of these sites requires our ( mine, ERB's ) determination of SPCC needs and possible access to the Oil Fund. I hope you will concur with my assessment of and offering of corrections for this deadlock of intra-agency activity.

-Paul (X 3-7615)

**CC:** KUSH-BEVERLY